Portage Lake District Library Board of Trustees
Special Meeting Minutes
June 29, 2026 – 7:00 PM

The special meeting of the Portage Lake District Library Board of Trustees was called to order by President Sylvia Matthews on June 29, 2026, at 7:02 PM in the Portage Lake District Library Community Room. Board members present were Sylvia Matthews, Timothy Scarlett, Lora Repp, Joanna Chopp, Will Cantrell, and Allison Neely. Absent was Jennifer Donovan.

Staff members present were Boni Ashburn, Fawn Lucero, Susan Autio, and Anna Leppanen.

There were no guests in attendance.

Opportunity for Public to Address the Board/Correspondence: No members of the public were present.

Motion by Scarlett, supported by Chopp, to approve the agenda with one amendment; to add the word "contract" to IV so that it reads: "Hancock Library Budget/Contract". Motion passed unanimously.

Hancock Library Budget/Contract: Sylvia presented a proposed 9-month contract between PLDL and Hancock Public Schools along with the budget for Hancock School Public Library for that period. If approved the contact would begin July1, 2026 and end March 31, 2027. It is the Board's understanding that Hancock will explore and undertake measures to fund the library after this contract expires. After a period of discussion, motion by Scarlett, supported by Cantrell to approve both the contract and the budget. Motion passed unanimously. (See attached contract and budget.)

Opportunity for Public to Address the Board: No members of the public were present.

Adjournment: Motion by Repp, supported by Cantrell, to adjourn the meeting at 8:55 PM. Motion passed unanimously.

The next regular meeting will take place on Wednesday, August 26, 2026, at 7:00 PM at the Portage Lake District Library Community Room.