I. Call to order and Roll Call
   
a. Meeting called to order at 7:04 pm. A quorum was present.
b. Members present: Meha Chiraya, Jennifer Donovan, Bob Kinnunen, Sylvia Matthews, Gloria Melton, Lora Repp, Tom Suchenek
c. Members absent:
d. Staff present: Susan Autio, Jennifer Miller, Katrina Linde-Moriarty (on Zoom)
e. Public present: none
f. Guest: Matt deBear, Library Design Associates

II. Additions to the Agenda
   a. None


IV. Reports
   a. Director
      i. Submitted building insurance renewal application. Jennifer completed it.
      ii. Signed up PLDL with an employee mental health assistance program, Encompass.
      iii. Contracted with Industrial Graphics to create a library address sign.
      iv. Provided Meha with new trustee materials.
      v. Summer Reading Program is gearing up (Michael, Holly, Catie) A free online registration is set up.
      vi. Obtained staff parking permits for May-October.
      vii. Thank you to the Friends of the Library for a wonderful staff appreciation lunch.
      viii. Thanks to the Board and Staff

   b. Treasurer
      i. Jennifer reported on February and March Financial Statements. She focused on page 7 of both reports.
      ii. Two thirds of the contractual fees have been received from Hancock. Penal fines are received at the end of the fiscal year. Non-resident fees are up.
      iii. There are some discrepancies from the budget projections. Some amendments may be necessary.
iv. Discussion about the increase in Administration and drawing down the balance.


V. Old Business
   a. Employee Background Checks
      i. Lora explained that Katrina can work on the issue. Discussion.

VI. New Business
   a. Matt deBear Presentation
      i. Matt gave some background about Library Design.
      ii. He presented a rough plan.
      iii. The next step is to prepare a budget for carpet and furniture, etc.
      iv. It is possible to do the work in phases.
      v. Discussion.

VII. Public comment
   a. Opportunity for the public to address the Board.
      i. No public present.

VIII. Next Meeting: Wednesday, May 25th, 2022 at 7 pm.

IX. Adjournment at 8:08 pm.