I. Call to order and Roll Call
   a. Meeting called to order at 7:01 pm. A quorum was present.
   b. Members present: Jennifer Donovan, Bob Kinnunen, Sylvia Matthews, Gloria Melton, Lora Repp, Tom Suchenek (on Zoom)
   c. Members absent: Meha Chiraya,
   d. Staff present: Katrina Linde-Moriarty

II. Public comment
   a. Opportunity for the public to address the Board
   b. Public Present: none

III. Additions to the Agenda
   a. Katrina added another painting proposal


V. Reports and Committee Business (as needed)
   a. Director’s Report
      i. Announcements/News
         1. Migrating youth collections around to make new tween section and an independent reader section.
         2. Working with Tech professor Joe Azzarello on a Solar Panel Feasibility Study
      ii. Stats/Data
          1. Katrina presented the statistics for December/January
      iii. Finance Information
          1. Met with Keweenaw Community Foundation to learn about PLDL’s Endowment and future grant opportunities.
          2. Began to research investment options for PLDL
      iv. Programming
          1. Half/No school day programs are growing in popularity
          2. New Silent Reading Book Club had 10 readers at KBC’s Taphouse
          3. Winter Reading Program continues to March 11th
v. Continuing Education/Meetings
   1. Director: 7 Meetings, 1 Webinar, and Routine Meetings with Staff
vi. Incidents at the Library/Requests from Public
   1. One Weather Related Closure: January 30th
vii. Current Projects
   1. Redesign Project
      a. Received guidance from lawyers on which type of funds can be used in fundraising efforts
      b. Met with Rotary Foundation on a fundraising opportunity
      c. Received proposals for painting and electrical work
   2. Website Redesign
      a. Contracted with our previous designer, My Web Maestro, to revamp our main page and general design
   3. Horizon
      a. Board officer elections and committee appointments at April’s meeting
      b. Budget presentation in May, public hearing and vote in June
      c. Katrina is working on staff evaluations.
      d. The Girl Scouts are working on a scavenger hunt for Herstory Month at the library.

b. Financial Report
   i. Katrina reported that the budget is affected by the Hancock Library grant and the building renovation.
   ii. Revenues come in later in the year.

c. Budget Committee
   i. They should meet in March to do amendments
   ii. Discussion

d. Personnel Committee
   i. They should meet in March for Director evaluation

VI. Old Business

a. Library Redesign Update
   i. Library Closure for Phase 1 of Redesign: May 8-20 (2 weeks)
      1. This will allow for carpeting and furnishing
      2. Katrina has plans for on line staff training during this time.
   ii. Authorization for Painting/Electrical
      1. Katrina asked for authority to close as needed in advance of the library closure to adjust hours for painting and electrical work prior to the library closure.
      2. Motion to authorize director to close as needed . Jenn moved. Sylvia seconded. Approved.
      3. Discussion
   iii. Phase 1 Budget Proposal
1. Katrina explained the details of the proposal from Library Design Associates. Discussion.

iv. Finnish Coats’ Painting Proposal and Nathan’s Paint and Stain
1. Katrina presented the two proposals for painting. Discussion.

v. Bay Electric Proposal
1. Katrina presented the proposal from Bay Electric for electrical work. Discussion.

VII. New Business
a. Board Member Terms
   i. Jenn’s, Bob’s, and Lora’s terms are ending in March. Bob wants to step down. Discussion.

b. Library Committee Workflows
   i. Katrina requested input from the Board about committee work.
   ii. Discussion.

VIII. Public comment
a. Opportunity for the public to address the Board
   i. No public present

IX. Next Meeting: Wednesday, March 22, 2023 at 7: pm

X. Adjournment at 8:31 pm.