

## **Portage Lake District Library Pandemic Related Meeting Room Rules**

On June 22, 2021, the Michigan Department of Health and Human Services rescinded all Emergency Orders related to the Covid-19 pandemic. In response, the Portage Lake District Library rescinded their Phase 3 Plan & Policy and their Pandemic Patron Code of Conduct. These changes relaxed masking and social distancing policies while allowing the Library to make their only closed-door meeting room available for public use.

To ensure the safety of library staff and public patrons during use of the Community Room, the following rules have been adopted in addition to the Library's Meeting Room Policy:

- **Capacity Limit** - For all approved uses of the library's community room, overall capacity will be limited to 50%, or 25 individuals. This includes library-sponsored or co-sponsored events and non library-sponsored or co-sponsored use of the meeting room.
  
- **Event Registration** - To allow library staff to better ensure compliance with the new capacity limit, all library-sponsored or co-sponsored events, registration will be required for all attendees.

The above mentioned new rules are temporary, and have been adopted to allow library staff to safely ease into a full reopening in the near future. These rules will expire on August 26, 2021, unless otherwise amended or renewed by the Portage Lake District Library Board of Trustees.

Adopted by the Portage Lake District Library Board of Trustees on June 23, 2021