

**Portage Lake District Library Board of Trustees
Meeting Minutes – corrected
Wednesday, November 28, 2018**

**MTU Lakeshore Center, First Floor Meeting Room
600 East Lakeshore Drive
Houghton, MI 49931**

I. Call to order and Roll Call

- a. Meeting called to order at 7pm
- b. Members present: Jennifer Donovan, Bob Kinnunen, Sylvia Matthews, Lora Repp, Tom Suchenek, Joan Suits
- c. Members absent: Christopher Archer (on leave)
- d. Staff present: Dillon Geshel
- e. Public present: approximately 30 members of the public.

II. Opportunity for Public to Address the Board (to accommodate public present)

- a. Jenn moved to limit comments to 2 minutes. Joan seconded. Approved.
- b. Several dozen members of the public were present. They spoke about Chris Alquist's valuable contributions to their children, the community, and the library, and questioned why she was fired. The Board promised to take all their comments under consideration.

III. Additions to the Agenda

- a. None

IV. Approval of the Board Meeting Minutes for October 2018 with corrections. Bob moved. Lora seconded. Motion approved.

V. Reports

- a. Director
 - i. Dillon presented the statistics for October. Discussion.
 - ii. Last week, Dillon was invited to the Hancock Public School's Board Meeting to give an update on the progress and future plans of the Hancock School Public Library. We are hosting a celebratory re-opening at the Hancock library on December 19, from 5-7pm.
 - iii. The library will partner with the City of Houghton for the second annual Victorian Christmas event on December 15. Sleigh rides will leave from and return to the library throughout the night, and a candle dipping activity will take place in the community room.
 - iv. One of our Library Assistants, Wendy Sharp, will be retiring in

mid-December. A Library Page is being promoted to pick-up some of her shifts. Wendy also covered Fridays for our Inter-Library Loan Librarian. That shift will return to the Inter-Library Loan Librarian, bringing the position back to full-time.

b. Treasurer

- i. Dillon presented the Financial Reports for June, July, August, September, and October.
- ii. He noted a change, the Expenditures column reflects over budget items with parentheses. Discussion.

VI. Old Business

- a. None

VII. New Business

- a. None

VIII. Next Meeting **Wednesday, January 23, 2018** at 7:00 pm

IX. Adjournment at 8:28pm